

MOUNTAIN'S EDGE METROPOLITAN DISTRICT

8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
www.mountainedgemd.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: November 16, 2022

TIME: 4:00 p.m.

PLACE: Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjZjYWwM4YmMtZTJIYS00ZDYxLWE1N2ItNjZhZjE4YWEwMjBi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

ACCESS:

2. To attend via telephone, dial **720-547-5281** and enter the following additional information:
 - a. Meeting ID: 103 592 90#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Justin Phillips	President	May, 2023
Laura Murawski	Secretary	May, 2023
George Turtle	Treasurer	May, 2025
Marie Watkins	Assistant Secretary	May 2025
VACANT		

1. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notice. Approve agenda.
- C. Discuss vacancy on the Board.

- D. Public comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the August 11, 2022 regular Board meeting (enclosure).
- F. Ratify approval of Service Agreement with Keesen Landscape Management, Inc. for 2022-2023 Snow Removal (enclosure).
- G. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular Board meetings and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). Appoint representative to post notices within the District.
- H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- I. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2022 (Annual Map Filing).
- J. Discuss and consider approval of insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).

2. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2022 Unaudited Financial Statement and Cash Position (enclosure).
- B. Consider ratification and/or approval of claims (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- E. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).

- G. Consider appointment of District Accountant to prepare 2024 Budget.
- H. Discuss statutory requirements for an audit. Consider approval of the engagement letter with Dazzio & Associates, P.C. to prepare the 2022 Audit (enclosure).
- I. Review and consider approval of 2023 Fee Schedule (enclosure).

3. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Other.

4. MANAGER MATTERS / OPERATIONS AND MAINTENANCE

- A. Update on mailbox solar lighting.
- B. Update on drainage issue behind 11982 and 11992 W. Quarles Ave. Adjourn to Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., to received legal advice regarding drainage issues (if necessary).
- C. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work for 2023 (enclosure).
- D. Discuss status of Amended and Restated Design Guidelines.
 - i. Ratify engagement of Moeller Graf, P.C. to assist with the Amended and Restated Design Guidelines, if necessary.

5. COVENANT ENFORCEMENT

- A. Covenant enforcement and inspection update.

6. OTHER BUSINESS

- A. Other.

7. ADJOURNMENT

There are no regular Board meetings scheduled for the remainder of 2022.